

RESOLUTION NO. 113

A RESOLUTION REQUESTING THAT PROFESSIONAL SERVICES GROUP, INC. (PSG) EVALUATE THE OPERATIONS OF THE MOUNT CARMEL WASTEWATER TREATMENT PLANT AND PROVIDE RECOMMENDATIONS TO IMPROVE OPERATIONS.

WHEREAS, the Town of Mount Carmel is interested in identifying the type, extent and cause of any operational problems at its wastewater treatment plant, AND

WHEREAS, the Town of Mount Carmel desires PSG (1) to perform a process assessment, (2) a maintenance assessment, (3) to evaluate training and (4) to provide written recommendations to improve process control, maintenance and training, AND

WHEREAS, for operational problems which can be corrected by on-site training or within the town's normal wastewater O&M budget, PSG will proceed to work with town personnel to implement solutions, AND

WHEREAS, for operational problems requiring capital expenditures, PSG will prepare a written report of recommendations and present it to the town, AND

WHEREAS, there will be no charge to the town for services performed by PSG. PSG's services are funded through a contract with the University of Tennessee Municipal Technical Advisory Service (MTAS), NOW

THEREFORE BE IT RESOLVED that the Board of Mayor and Aldermen of the Town of Mount Carmel do thereby request PSG to conduct an evaluation of the town's wastewater treatment plant and make recommendations for improving operations.

BE IT FURTHER RESOLVED that the Board of Mayor and Aldermen of the Town of Mount Carmel recognize the significant investment of resources by MTAS and PSG for this project. Therefore, the Mayor and Board of Aldermen do resolve the following:

1. That town officials and staff will fully co-operate with PSG and MTAS in this project.

2. That town officials and staff will meet and work with PSG and MTAS and provide information, records and documents on wastewater operations as needed.
3. That the Board of Mayor and Aldermen of the Town of Mount Carmel and town staff will make timely and good faith efforts to implement the recommendations made by PSG and MTAS after full debate and discussion regarding such.

PASSED AND ADOPTED by the Board of Mayor and Aldermen of the Town of Mount Carmel, Tennessee on this 15 day of December, 1994.



Mayor



Recorder

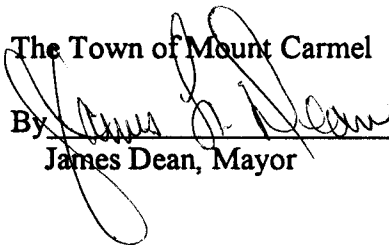
MEMORANDUM OF UNDERSTANDING
for
WASTEWATER OPERATIONAL TECHNICAL ASSISTANCE

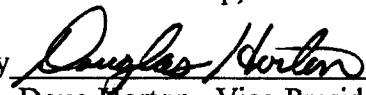
This memorandum of understanding is made on this _____ day of _____, 1994 by and between the Town of Mount Carmel, Tennessee (hereafter Town) and Professional Services Group, Inc. (hereafter PSG).

UNDERSTANDINGS

1. The Town's Board of Mayor and Aldermen understand that The University of Tennessee Municipal Technical Advisory Service (MTAS) has contracted with PSG, a contract operations firm, to provide operational assistance at certain municipal wastewater treatment facilities.
2. The town understands that PSG's services will be provided at no charge to the town.
3. The town and PSG understand that PSG will:
 - assess facility status, including type of facility, historical background, loadings, compliance status and effluent requirements;
 - perform diagnostic evaluations and document the type, extent and cause of operational problems;
 - perform a maintenance assessment, considering budget, preventive maintenance, maintenance schedules, and replacement parts inventory;
 - assess training status of personnel;
 - for those systems where the assessments and diagnostic evaluations indicate that operational problems can be corrected by improvements in process control, maintenance and training, PSG will design solutions;
 - consult with MTAS; notify MTAS and the town of findings in writing;
 - for operational problems which can be corrected by on-site training or within the town's normal O&M budget, the PSG will proceed to work with the town personnel to implement the solutions. For operational problems requiring capital expenditures, a report will be prepared and presented to the town by PSG.

4. The town understands that PSG is providing technical and operational expertise based upon hands-on experience. PSG will not provide sanitary engineering services.
5. The town and PSG understand that PSG will be responsible for its negligence, but will not be responsible for any indirect or consequential damages.

The Town of Mount Carmel
By 
James Dean, Mayor

Professional Services Group, Inc.
By 
Doug Horton, Vice-President
of Business Development, PSG



Suite 402
226 Capitol Boulevard Building
Nashville, Tennessee 37219-1804
(615) 532-6827
Fax: (615) 532-4963

Feb. 14, 1995

To: Nancy Carter, Records

From: Glenn Rollins, MTAS

*This signed original is
for your files. We kept one
copy for our files.*